

**STURMINSTER NEWTON TOWN COUNCIL**  
**MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE**  
**held on Wednesday 23<sup>rd</sup> July 2025 at 7.15pm in The Council Chamber**

**Present:**

Cllr P Batstone	Cllr H Lacey
Cllr L Cooper	Cllr D Mantock
Cllr N Dobson	Cllr J Matthews
Cllr A Donaldson	Cllr J Rose
Cllr C Fraser	

In Attendance: K Squire (Town Clerk) R Revell (Finance & Admin Officer)

Members of the Public: 1

Minute No	Comment
25/26/086	<b>To receive comments and questions from members of the public.</b> No comments were made or questions received.
25/26/087	<b>Apologies for Absence.</b> No apologies were received
25/26/088	<b>To receive declarations of interest and approve any written applications for dispensation.</b> No interests were declared or written applications for dispensation received.
25/26/089	<b>To approve the minutes of the previous Finance &amp; Policy Committee meeting on 23<sup>rd</sup> April 2025</b> The minutes of the previous Finance & Policy Committee meeting held on the 23 <sup>rd</sup> April 2025, having been previously circulated and published, were taken as read and approved for signature by the Committee Chair as a true and correct record.
25/26/090	<b>Financial Matters:</b>  i. <b>To approve any payments for invoices over £2000.</b> There were no payments over £2000 to be approved.  ii. <b>To approve Income &amp; Expenditure at 30<sup>th</sup> June 2025</b> The Committee resolved to approve the Income & Expenditure report as at 30 <sup>th</sup> June 2025  iii. <b>To approve the Balance Sheet at 30<sup>th</sup> June 2025</b> The Committee resolved to approve the Balance Sheet as at 30 <sup>th</sup> June 2025.
25/26/091	<b>Report on payments made under delegation between 1<sup>st</sup> April – 30<sup>th</sup> June 2025 and confirm a sample of payments made between these dates had been checked by Cllrs Rose and Cooper</b> The Committee resolved to approve the payments made under delegation between 1 <sup>st</sup> April – 30 <sup>th</sup> June 2025.
25/26/092	<b>To consider how to fund future neighborhood planning projects.</b> <ul style="list-style-type: none"><li>The Committee resolved to approve setting aside an earmarked reserve of £2000 each year to fund or part fund future neighbourhood planning projects as part of the budget setting process.</li><li>The Committee resolved to approve a transfer of £2000 from general reserve to ear marked reserve for the current financial year.</li></ul>

25/26/093

**To review ear marked reserves.**

The Committee considered a spreadsheet circulated with the meeting papers, detailing current and proposed ear marked reserves.

- The Committee resolved to approve the proposed ear marked reserves.
- The Committee resolved to donate £104.98 from the Mayors Charity ear marked reserve to Community Connections.

25/26/094

**To approve the following policies:**

- **Equality & Diversity**

The Committee resolved to approve the Equality & Diversity Policy.

- **Civic Protocol**

The Committee resolved to approve the Civic Protocol, subject to an amendment that future meetings between the Mayor and the Mayors Secretary should be made in advance to facilitate effective diary management.

25/26/095

**To receive information from members and discuss proposals for future business.**

Cllr Cooper reported an unofficial blue drum being used as a bin by Fox Court. *This would be reported to Dorset Waste Management by the Office Staff.*

He also enquired about the former Royal British Legion Club House which looks derelict.

*The Clerk advised that a meeting of members to discuss the future of the site was scheduled. She had reported break ins and damage to Legion members and the Police.*

The Chair closed the meeting at 8.14pm

Approved on: ..... Date: .....