

STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

Tel: 01258 475136 Email: admin@sturminsternewton-tc.gov.uk



Dear Councillor,

You are summoned to attend the annual meeting of the **Town Council** which will be held on **Wednesday 7th May 25 at 7.15pm in The Council Chamber.**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Only Agenda items where the indicated function is to approve or decide may be decided at this meeting. Other items are for information only and no decision can be taken upon them unless and until raised at a later meeting.

- 25/26/001 To elect the Chair of the Council and Town Mayor until May 2026.
- 25/26/002 To witness the signing of the Declaration of Acceptance by the Chair of the Council and Town Mayor.
- 25/26/003 To elect the Vice Chair of the Council and the Deputy Town Mayor until May 2026.
- 25/26/004 To receive comments and questions from members of the public. Members of the public are invited to raise any matter and speak for up to three minutes. The Council cannot discuss matters raised unless they already appear on this Agenda.
- 25/26/005 Apologies for Absence.
- 25/26/006 To receive declarations of interests and approve any written applications for dispensations.
- 25/26/007 To approve the minutes of the previous Town Council meeting held on 16th April 2025.
- 25/26/008 To approve recommendations from the following committee meetings:
Finance & Policy – 23rd April 2025.
- 25/26/009 To appoint members to the Standing Committees and for those Committee members to elect a Chair and Vice Chair for each Committee.
- 25/26/010 To approve the Terms of Reference and Delegated Powers of the Standing Committees and Working Groups.
- 25/26/011 To appoint representatives to outside bodies and working group members.

25/26/012 To consider financial matters:

i. Confirmation of cheque signatories.

Cllr A Donaldson

Cllr C Fraser

Cllr H Lacey

Cllr J Rose

K Squire (Clerk)

ii. Review and consider list of subscriptions.

Dorset Association of Parish & Town Councils (DAPTC)

Society of Local Council Clerks (SLCC)

Institute of Cemetery & Crematoria Management (ICCM)

Campaign to Protect Rural England (CPRE)

iii. To approve any payments for invoices in excess of £2000.

25/26/013 To review and adopt Standing Orders for 2025/2026.

25/26/014 To review and adopt Code of Conduct for 2025/2026.

25/26/015 To review and adopt Financial Regulations for 2025/2026.

25/26/016 To appoint Internal Auditor for 2025/2026 and agree scope of work.

25/26/017 To consider the independence of the Internal Auditor for 2025/2026

25/26/018 To consider and make comment on planning applications:

- P/HOU/2025/02295 Lancefields, Bath Road, DT10 1EB

25/26/019 To receive correspondence and consider any issues raised.

25/26/020 To receive a report from the Town Clerk.

25/26/021 To receive information from members and discuss proposals for future business.

Kate Squire – Town Clerk

30th April 2025