



Working Group Terms of Reference

- 1 All members of the Working Group must abide by the Sturminster Newton Town Council Code of Conduct
- 2 The Working Group does not have any delegated powers including financial.
- 3 Membership of Working Group will be reviewed by Full Council annually.
- 4 Any member of the town council, a member of the public or member of staff can be co-opted on to the Working Group.
- 5 Members of the Working Group should elect a Chair.
- 6 The Working Group will meet as and when deemed necessary by the Chair.
- 7 The Chair of the Working Group will produce and submit regular reports to the designated Committee or the Council with recommendations including budgetary and financial implications, when necessary.
- 8 In conducting research, the Working Group may liaise with local groups, organisations and businesses, or any other person or body it deems appropriate, and will report all findings to the designated Committee or Council.

Approved: 3 June 26

Review Due June 27