

STURMINSTER NEWTON TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL MEETING
Held on Thursday 3rd January 2019 in the Council Chamber at 7.15 pm

Present :

Councillor P Batstone	Councillor H Lacey (Mayor)
Councillor A Donaldson	Councillor H Reed
Councillor C Fraser	Councillor G Rose
Councillor V Fox	Councillor C Spackman
Councillor M Jones (Deputy Mayor)	Councillor R Taylor

Absent: Councillor L Chater

In attendance: District Councillor M Roake, Mrs Emma Lindsay (Town Clerk) and Mrs L Plumridge (Assistant Town Clerk)
5 members of the public were present.

Minute No.	COMMENTS	RESOLUTION for each item the proposer is named first followed by the second
TC/01/19	<p>PUBLIC SESSION <u>Frink Head Sculpture</u> - Robert Cowley of the Communities Building Trust, having already sent in a letter to the Town Council which is to be discussed under Agenda item 7, gave a brief history of the Frink Head Sculpture and outlined the support he is hoping to gain from the Town Council.</p> <p><u>Taboo Theatre Group</u> – Several members of the cast of Rage, Tears and Cider had come to the Town Council meeting to express thanks for the grant which the Town Council had provided to support this production. The Mayor was also presented with and accepted a copy of the script, DVD and programme on behalf of the town.</p>	
TC/02/19	<p>APOLOGIES FOR ABSENCE Apologies were received from Councillor Chater. These apologies were accepted by the Members present.</p>	
TC/03/19	<p>DECLARATIONS OF INTERESTS AND DISPENSATIONS Cllr Fox declared an interest as a member of North Dorset Planning Committee and would not be commenting on the plans outlined in Agenda Item.no.6.</p>	
TC/04/19	<p>MINUTES OF THE PREVIOUS COMMITTEE MEETING The minutes of the Town Council Meeting held on 6th December, having been circulated and publicised prior to the meeting, were taken as read and approved for signature by the Chairman as a true and correct record.</p>	Cllr Spackman Cllr Batstone
TC/05/19	<p>FINANCIAL MATTERS <u>i. Approval of Payments</u> The list of payments detailed below and checked by Cllrs Donaldson and Rose were APPROVED.</p> <p><u>ii. Budget Comparison as at 30th November 2018</u> The Budget Comparison as at 30th November 2018 was noted including interest on savings account.</p> <p><u>iii. Budget Virements</u></p>	Cllr Donaldson Cllr Rose



There were no budget virements to consider.

TC/06/19 CONSIDERATION OF PLANNING APPLICATIONS

1 *Plan Number* *District Reference*
2018/12/01 2/2018/1556/HOUSE

Applicant *House Name* *Road*

Mr M Holmes 26 Elm Close

Town *County* *Post Code* *Application*
date

Sturminster Newton Dorset DT101JG 10/12/18

Extend garage to create space for washroom and utility space.

Sturminster Newton Town Council comment:

No Objections.

The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.

2 *Plan Number* *District Reference*
2018/12/02 2/2018/1668/HOUSE

Applicant *House Name* *Road*

Mrs A Evans 7 Badgers Way

Town *County* *Post Code* *Application date*

Sturminster Newton Dorset DT101DA 30/11/18

Single storey side extension.

Sturminster Newton Town Council comment:

No Objections with the proviso that the 2 trees near the extension are retained. The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.

3 *Plan Number* *District Reference*
2018/12/03 2/2018/1662/HOUSE

Applicant *House Name* *Road*

Mr and Mrs Selby 2 Alder Close

Town *County* *Post Code* *Application date*

Sturminster Newton Dorset DT101AJ 30/11/18

Erect replacement front porch.

Sturminster Newton Town Council comment:

No Objections.

The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.

4 *Plan Number* *District Reference*
2018/12/04 2/2018/1658/HOUSE

Applicant *House Name* *Road* *Locality*

Mr and Mrs A Beale Mill View Friars Moor

Town *County* *Post Code* *Application*
date

Sturminster Newton Dorset DT101BH 30/11/18

Erect first floor front extension and porch



Sturminster Newton Town Council comment:

No Objections.

The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.

- TC/07/19 THE FRINK HEAD, STURMINSTER NEWTON
The Council RESOLVED to write a letter of support for the retention of The Frink Head in Sturminster Newton. The Mayor Cllr Lacey and the Town Clerk will prepare the letter. Cllr Spackman
Cllr Jones
- TC/08/19 THE NEIGHBOURHOOD PLAN EXAMINER'S REPORT
i. **The Council RESOLVED to accept the Examiner's Report and proceed to Referendum.** Cllr Spackman
Cllr Rose
ii. **The Council RESOLVED to delegate to the Neighbourhood Plan Working Group the action to liaise with North Dorset District Council and review the changes to the settlement boundary.** Cllr Spackman
Cllr Rose
Cllr Fraser declared his objections to both resolutions.
iii. **The Council RESOLVED that the Neighbourhood Plan Working Group consisting of Cllrs Fraser, Lacey, Rose and Spackman should create concise, neutral publicity for the community of Sturminster Newton in advance of the referendum date of 21st February 2019.** Cllr Lacey
Cllr Spackman
- TC/09/19 RELOCATION OF DISABLED PARKING BAYS IN STATION ROAD CAR PARK
In conjunction with the enhancement plans for Station Road;
The Council RESOLVED to liaise with NDDC Parking Services to explore possibilities of re-arranging the location of disabled parking bays in Station Road Car Park. Cllr Reed
Cllr Spackman
- TC/10/19 DISTRICT COUNCILLORS' REPORTS
District Councillor Fox's report, having been previously circulated is included at the end of these minutes.
- TC/11/19 COUNTY COUNCILLOR'S REPORT
County Councillor Batstone's report, having been previously circulated is included at the end of these minutes.
- TC/12/19 TOWN MAYOR'S REPORT
The Town Mayor reported she had attended several Christmas events and judged the Christmas Window competition with Cutting Station being awarded best dressed window.
- TC/13/19 DAPTC AND NALC
No reports requiring Members' attention had been received.
- TC/14/19 TOWN CLERK'S REPORT
No report due as The Town Clerk had been on leave during December.
- TC/15/19 CORRESPONDENCE
No correspondence had been received requiring the Members' attention.
- TC/16/19 INFORMATION FROM MEMBERS
Cllr Reed advised the Christmas Day Lunch had gone well with the Williams Williams Trust providing presents and the Co-Op providing food. She expressed thanks to the Town Council staff who volunteered (Kate Squire) on the day.



Cllr Reed also mentioned some good improvements have been made to the Butts Pond pavements.

Cllr Donaldson mentioned he had received a complaint about the lack of Christmas trees outside of shops.

Cllr Taylor reported that DWP were catching up with their routines following the Christmas break. Please refer to the DWP website for collection information.

Cllr Spackman expressed concerns with regard to the North Honeymead Field planning application – he noted that it is complex application and vitally important for all that the planning material to be available and understood by Councillors. Cllr Lacey advised that the Clerk had arranged for Councillors to review the plans at an informal meeting prior to the Amenities Committee.

Cllr Jones expressed thanks for the support for the charity opera event in December. £10,600 was raised, half of which will go to The Exchange, half to Myeloma Charity.

Cllr Batstone advised she is working with Laurence Hayward, the Youth Parliamentarian, supporting him setting up a debating group.

Cllr Lacey mentioned several areas in Sturminster Newton which needed attention; the sensory garden, Dover's Passage where the footpath surface is damaged and Lover's Lane where there is a depression in the pavement.

Also the camber outside Candys Newsagent was another problem needing to be addressed. These issues should be re-raised with DCC Highways.

The meeting closed at 8.48pm.

Sturminster Newton Town Council BACS Payments 03/01/19 - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
1971	BACS1901 08A	£44.28	£7.38	£36.90 18/11/18	Lyreco Uk Ltd - Photocopier Paper	£44.28
1972	BACS1901 08B	£8.55	£0.00	£8.55 01/11/18	Plumridge Mrs L - Travel Claim for Meeting	£8.55
1973	BACS1901 08C	£60.65	£10.11	£50.54 30/11/18	The Exchange - Boiler Repairs 7% of Total Cost	
1974	BACS1901 08C	£132.56	£15.75	£116.81 31/12/18	The Exchange - Recharges December 2018	£193.21
	1	£58.69	£9.78	£48.91	OA Electricity Recharges Dec 18	
	2	£5.81	£0.97	£4.84	OA Alarms Recharges Dec 18	
	3	£20.79	£0.00	£20.79	OA Water Recharges Dec 18	
	4	£27.41	£4.57	£22.84	OA Gas Recharges Dec 18	
	5	£2.60	£0.43	£2.17	OA Refuse Recharges Dec 18	
	6	£17.26	£0.00	£17.26	OA Insurance Recharges Dec 18	
1975	BACS1901 08D	£1,062.18	£177.03	£885.15 03/01/19	RPC BPI Refuse - Refuse Sacks 200x63	£1,062.18
1976	BACS1901	£47.10	£0.00	£47.10 06/12/18	Stockley & Son Builders	£47.10



	08E					(Stalbridge) - Repair leak recreation ground changing room	
1977	BACS1901 08F	£660.00	£110.00	£550.00	11/12/18	Spectrum Efficient Energy Ltd` - Wash Station Service	£660.00
1901	BACS1901 08G	£2,758.82	£0.00	£2,758.82	28/11/18	H M Revenue & Customs - NI and Tax Nov 2018	
1902	BACS1901 08G	£2,828.64	£0.00	£2,828.64	28/11/18	H M Revenue & Customs - NI and Tax Dec 2018	£5,587.46
Total		£7,602.78	£320.27	£7,282.51			

Sturminster Newton Town Council

Cheque Payments 03/01/18 - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total	
1947	Cheque 002342	£500.00	£0.00	£500.00	14/12/18	Age Concern North Dorset - Grant for Core Costs 18-19	£500.00
1967	Petty Cash Chq 2343	£15.84	£0.00	£15.84	31/12/18	Co-op - December Refreshments and Cleaning	£24.84
1968	Petty Cash Chq 2343	£21.05	£0.00	£21.05	31/12/18	Post Office Ltd - December 18 Postage	£21.05
1970	Petty Cash Chq 2343	£9.00	£0.00	£9.00	31/12/18	Co-op - November Refreshments	£24.84
1969	Petty Cash Chq 2343	£24.00	£0.00	£24.00	03/01/19	Sturminster Newton Museum & Mill Society - Christmas Cards	£24.00
Total		£569.89	£0.00	£569.89			

Sturminster Newton Town Council

December 2018 Direct Debits

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total	
1949	DD181203B	£260.34	£43.39	£216.95	03/12/18	Prodigy PC - Monthly Support Billing	£260.34
1950	DD181203C	£182.26	£30.38	£151.88	18/11/18	British Telecommunications Plc - Quarterly Phone Services 475413	£182.26
1951	DD181203D	£427.00	£0.00	£427.00	03/12/18	North Dorset District Council - Town Council Offices	£427.00
1952	DD181203E	£149.00	£0.00	£149.00	03/12/18	North Dorset District Council - Cemetery	£149.00
1961	DD181206P	£122.23	£5.83	£116.40	06/12/18	Total Gas & Power Ltd - Electricity Charges 1/11-30/11	£122.23
1948	DD181208 A	£1,671.62	£0.00	£1,671.62	03/12/18	Royal London-Scottish Life - November Pension	£1,671.62



Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
1953	DD181210F	£148.74	£24.79	£123.95 10/12/18	Contributions Condor Office Solutions - Photocopier Lease Rental	£148.74
1955	DD181212H	£2,306.83	£0.00	£2,306.83 12/12/18	Royal London-Scottish Life - Dec 18 Pension Contributions	£2,306.83
1954	DD181217 G	£11.60	£0.00	£11.60 17/12/18	Bankline - Monthly Charges	£11.60
1956	DD181217J	£114.12	£19.02	£95.10 17/12/18	British Telecommunications Plc - Quarterly Broadband Charges	£114.12
1957	DD181217K	£240.00	£0.00	£240.00 17/12/18	North Dorset District Council - Public Toilets	£240.00
1958	DD181220L	£35.00	£0.00	£35.00 20/12/18	Information Commissioner's Office - Annual Renewal to Dec 2019	£35.00
1959	DD181220 M	£23.81	£1.14	£22.67 20/12/18	Total Gas & Power Ltd - Electricity Charges 1/11- 30/11	£23.81
1960	DD181220N	£34.62	£1.65	£32.97 06/12/18	Total Gas & Power Ltd - Electricity Charges 1/11- 30/11	£34.62
1962	DD181224 Q	£16.64	£0.80	£15.84 06/12/18	Total Gas & Power Ltd - Market Place Clock	£16.64
1963	DD181231R	£11.44	£0.00	£11.44 31/12/18	Natwest Bank Plc - Monthly Charges	£11.44
1964	DD181231S	£654.78	£109.13	£545.65 01/12/18	Isuzu Contract Hire - Vehicle Leases	£654.78

Sturminster Newton Town Council Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details	Cheque Total
Total		£6,410.03	£236.13	£6,173.90		

Salaries December 18

Total: £12714.01



Financial Budget Comparison

Comparison between 01/04/18 and 30/11/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

	2018/2019	Actual Net	Balance	
INCOME				
Office & Administration				
100	Precept	£277,182.00	£277,182.00	£0.00
105	Contributions to Expenditure	£970.00	£0.00	-£970.00
110	Interest - Public Sector Deposit Fund	£150.00	£289.76	£139.76
115	Interest - Bath Building Society	£150.00	£0.00	-£150.00
120	Chamber hire	£800.00	£105.00	-£695.00
125	Grants received	£0.00	£788.00	£788.00
130	Photocopying, printing, etc.	£5.00	£0.00	-£5.00
135	Insurance Settlements	£0.00	£0.00	£0.00
140	VAT reclaimed	£0.00	£3,298.49	£3,298.49
199	Other	£0.00	£184.20	£184.20
Total Office & Administration		£279,257.00	£281,847.45	-£2,590.45
Amenities & Services				
200	Recreation Grounds	£4,250.00	£1,491.28	-£2,758.72
205	Cemetery	£4,500.00	£2,515.00	-£1,985.00
210	Agency Agreements	£6,200.00	£240.00	-£5,960.00
215	Street cleansing	£9,000.00	£0.00	-£9,000.00
220	Contributions	£625.00	£10,466.29	£9,841.29
225	Allotments	£0.00	£0.00	£0.00
299	Other	£0.00	£4,770.00	£4,770.00
Total Amenities & Services		£24,575.00	£19,482.57	£5,092.43
Capital Projects				
300	Developer Contributions	£0.00	£0.00	£0.00
399	Other contributions, grants & donations	£0.00	£1,650.05	£1,650.05
Total Capital Projects		£0.00	£1,650.05	-£1,650.05
Total Income		£303,832.00	£302,980.07	-£851.93
EXPENDITURE				
Office & Administration				
1000	Office staff payroll	£91,938.00	£63,926.92	£28,011.08
1010	Office premises	£8,446.00	£5,370.01	£3,075.99
1020	Office facilities & operations	£13,390.00	£6,196.53	£7,193.47
1030	Insurance	£7,004.00	£7,505.44	-£501.44
1040	Bank Charges	£515.00	£198.08	£316.92
1045	Professional fees	£5,150.00	£3,775.00	£1,375.00
1050	Civic & ceremonial	£1,700.00	£374.98	£1,325.02
1060	Training	£3,090.00	£1,780.01	£1,309.99
1070	Subscriptions	£1,227.00	£1,043.74	£183.26
1080	Loan repayments	£15,418.00	£15,417.52	£0.48



Financial Budget Comparison

Comparison between 01/04/18 and 30/11/18 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

		2018/2019	Actual Net	Balance
1090	VAT paid	£0.00	£0.00	£0.00
1999	Other	£0.00	£0.00	£0.00
3050	Petty Cash	£0.00	£0.00	£0.00
Total Office & Administration		£147,878.00	£105,588.23	-£42,289.77
Amenities & Services				
2000	Grounds staff payroll	£116,826.00	£70,530.33	£46,295.67
2010	Workshop premises	£2,652.00	£1,866.70	£785.30
2020	Grounds operations	£10,249.00	£11,560.33	-£1,311.33
2030	Sports pavilion & facilities	£2,395.00	£1,918.60	£476.40
2040	Town Clock	£546.00	£123.99	£422.01
2050	Play facilities	£8,652.00	£350.00	£8,302.00
2060	Gardens & ornamental	£1,251.00	£737.92	£513.08
2070	Car Parks	£103.00	£0.00	£103.00
2080	Public toilets	£10,197.00	£3,420.19	£6,776.81
2090	Allotments	£52.00	£59.58	-£7.58
2100	Cemetery	£1,906.00	£1,245.05	£660.95
2110	Sturminster Mill	£3,502.00	£3,074.16	£427.84
2120	Footway lighting	£4,069.00	£4,272.80	-£203.80
2130	Town Centre	£412.00	£114.90	£297.10
2140	Open Spaces	£2,163.00	£0.00	£2,163.00
2150	Benches & Other Infrastructure	£206.00	£0.00	£206.00
2160	Events & Festivals	£309.00	£472.00	-£163.00
2170	Rights of Way	£1,288.00	£0.00	£1,288.00
2180	Traffic management	£515.00	£0.00	£515.00
2190	Tree management	£1,545.00	£0.00	£1,545.00
2999	Other	£0.00	£1.00	-£1.00
Total Amenities & Services		£168,838.00	£99,747.55	-£69,090.45
Capital Projects				
3000	Section 137	£0.00	£0.00	£0.00
3010	Grants	£4,481.00	£1,250.00	£3,231.00
3020	Skate Bowl Project	£0.00	£0.00	£0.00
3030	Neighbourhood Development Plan	£0.00	£0.00	£0.00
3035	WW1 Centenary Commemoration	£0.00	£982.00	-£982.00
3040	Economic Development Plan	£0.00	£10,000.00	-£10,000.00
3045	Community Resource Support	£0.00	£0.00	£0.00
Total Capital Projects		£4,481.00	£12,232.00	£7,751.00
Total Expenditure		£321,197.00	£217,567.78	£103,629.22
Total Income		£303,832.00	£302,980.07	-£851.93
Total Expenditure		£321,197.00	£217,567.78	£103,629.22
Funded by reserves			£0.00	
Total Net Balance		-£17,365.00	£85,412.29	



Sturminster Newton Town Council

Expenditure transactions - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net Invoice date	Details
Total		£6,410.03	£236.13	£6,173.90	

Salaries December 18

Total: £12714.01

Approved on

7/2/18

Chair's signature



District Councillor's report December 2018.

Another quiet month as we gradually hand over to the Shadow Authority ahead of next spring, I did attend the monthly NDDC Planning Committee at Durweston Hall where we were again called on to defend Hazelbury Bryan's Neighbourhood Plan which is now complete and heading for referendum. It does demonstrate that were it not for their plan it would have been very difficult to refuse given the current lack of a 5 year housing supply in N. Dorset.

I also attended a meeting of the Dorset Shadow Authority where the main item of business was to approve the appointment of new Corporate Heads of Departments for the new Unitary Council.

Cllr V Fox.

NDDC.

Blackmore Vale County Councillor's Report on December 2018.

The month of December began with the Sturminster Newton Christmas Event which went well although we learn more each year of what worked and what did not. The aim of the event is to get people into town and if not spending their money this time, ideally they will enjoy the experience and come back to have a proper look round. The late night shopping apparently was not unsuccessful for those who took part but the view is that next year this should be on the same night at the Christmas Lights Switch on.

My work with the Dorset Race Equality Council continues but hopefully I have a possible replacement Chairman to take over at the end of the financial year. DREC has taken KnowStur under its umbrella in recognition of the small grant currently provided by NDDC for work in North Dorset and that grant is being taken over by the new Council for its first year. As well as a DREC Board Meeting and a Members event during December, in my role as Equality Champion for DCC, I have attended a meeting at County Hall with the staff volunteers who promote equality among the DCC staff.

I took part in the interview process for the Corporate Director responsible finance which took a most of a day. I also spent half a day following up on the Dismissal Appeal Hearing the week before. Dorset Community Action organised a half day conference to follow its AGM on 7th December, which was devoted to considering the impact of local government reorganisation on communities. It became apparent that parishes have a greater expectation of changes in their role than is shared by the County Council. The transition process is concentrating on delivering a new Council which will deliver safe and legal services on Day One with its main energies devoted to devising a balanced budget. Any expectation that the current Council Council will hand over revenue generating facilities is totally unrealistic. Weymouth Borough Council finds itself disagreeing with the County over the transfer of assets because of the complications of what it owns and what could be transferred to the proposed Town Council, hence the Call to Account issued by the Shadow Scrutiny Committee to be heard on the morning of Thursday 3rd Jan.

I also attended a meeting of the Dorset Community Safety Partnership, (DSP) body which will continue beyond the reorganisation. The strategy for the coming year is to continue the work on anti-social behaviour, combating slavery and exploitation and especially domestic abuse.

I attended planning sessions held for the Safeguarding Committee which I chair and the Children's Services Enquiry Day into Special Educational Needs Delivery, both of which happen the week after next. A Shadow



Executive Meeting was held on 17th Dec. preceded the week before by an Informal Shadow Executive Meeting. The Organisational Transformation Board meets fortnightly, with a Leaders Forum in the interceding week. The main issues have been staffing appointments, progress on personnel issues and asset transfer.

I attended the Corporate Parenting Board where young people in care challenged councillors to commit to improving the Care Service. There is a particular concern about recruiting and keeping foster parents to work with Children's Services, rather than having to buy expensive places with private agencies in and out of the County. I also attended a meeting with young people at Stur. High School who are setting up a debating group. On the same day I was at the third meeting to plan how the High School and Football Club could work together to obtain and run an Astro Turf Pitch. Cllr Joe and I had a meeting with representatives of the Children's Services Family Partnership Zone to consider the difficulties the Youth Club is having in working with the High School in the former Youth Centre. The conclusion was that this is an issue which should be taken up in the New Year by the School Governors, which includes three newly appointed governors.

I attended the Business Breakfast and continue to work as Trustee of the Community Benefit Society, under whose umbrella work continues to establish the Sturminster Newton and Area Chamber of Trade and Commerce. Over 100 Members have been recruited so far and the Inaugural Meeting is to be held on 31st January with input from Ian Girling of the Dorset Chamber and a speaker from the Wimborne BID (Business Investment District).

As Chairman of the Literary Festival Group I met leading Members of the Hardy Players and Barnes Society who are very keen to work with us to make the 15th June a successful event, hopefully the first annual event. A number of skilled people have volunteered their services, including a professional fund raiser and marketing expert. We are very clear that the aim of the festival is to bring people from outside the area to come and spend their money in Stur. not just to entertain the locals, although they are very welcome too.

Finally there were a number of Christmas events to be fitted in, including those at the Lavender Farm, the Library and the Community Chest, as well as Carol and Christmas Services within the Lydden Vale Ward. I also attended the Pulham Village Coffee Morning, the Hilton Coffee Morning and the Mud Pie Café at Okeford Fitzpaine.

Cllr. Pauline Batstone
2nd January, 2018.

