

# STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

Tel: 01258 475136 Email: [admin@sturminsternewton-tc.gov.uk](mailto:admin@sturminsternewton-tc.gov.uk)



To: All Town Councillors

Dear Member

You are hereby summoned to attend a meeting of the **Town Council** which will be held on **Thursday 6th February 2020** at Council Offices, Old Market Hill, Sturminster Newton at **7.15pm** to transact the business set out in the Agenda below.

*EML Lindsay*

Emma Lindsay - Town Clerk

31.01.2020

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to meetings) Act 1960

No.	Agenda	Time (est.)
1	To receive comments and questions from members of the public. Members of the public are invited to raise any matter and speak for up to five minutes. The Chairman will normally permit visitors to speak at other times only in order to provide information and if specifically asked to do so. The Council cannot discuss matters raised unless they already appear on this agenda.	30 mins
2	To receive and if agreed approve apologies for absence.	1 min
3	To receive declarations of interests and approve any written applications for dispensations.	1 min
4	To approve the minutes of the previous meeting held on 9 <sup>th</sup> January 2020.	1 min
5	To approve recommendations from the following committee meetings	5 mins
	i. Finance and Personnel- 23.01.2020	
	ii. Amenities- 30.01.2020	
6	To decide what comment to make on each planning application	30 mins
7	To receive a report from the Town Clerk on financial matters:	10 mins
	i. To approve the list of payments checked by Cllrs Reed and Taylor	
	ii. To approve the budget comparison.	
	iii. To approve any budget virements proposed.	
8	To consider a request for funding from the Sturminster Newton Heritage Trust	5 mins
9	To receive an update regarding the implementation of the Town Council Business Plan 2020 -2024 and approve further actions	10 mins
10	To consider the publication of a Town Council annual report and approve further actions	10 mins
11	To nominate a Town Council representative to the Gillingham , Shaftesbury and Sturminster Newton Peoples Pantry Project Group	5 min
12	To receive a report from the Dorset Councillor and discuss any issues raised	5 mins
13	To receive a report from the Town Mayor and discuss any issues raised.	5 mins
14	To receive a report from the Town Clerk and discuss any issues raised.	5 mins
15	To receive items submitted by DAPTC or NALC and discuss any issues raised.	2 mins
16	To receive correspondence and discuss any issues raised.	2 mins

Large print version available on request

Draft minutes of this meeting will be made available a few days after it to view at the Council Office between 9.30am and 12.30pm every weekday and on the website at [www.sturminsternewton-tc.gov.uk](http://www.sturminsternewton-tc.gov.uk)

17	To receive information from members and discuss proposals for future business.	5 mins
18	To decide whether to exclude members of the press and public for confidential matters (pursuant to Public Bodies (Admission to Meetings) Act 1960, Section 1(2).	1 min
19	To consider the Section 106 arrangements for application reference 2/2017/1912/OUT and approve further actions	15 mins



2019/1679/LBC 18/12/2019

Mr and Mrs Crawford  
The Coach House  
Church Street  
Sturminster Newton  
DT10 1DB

**Proposal:** Remove and replace French doors and first floor window and carry out associated external alterations.

**Sturminster Newton Town Council comment : No Objections  
The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.**

Cllr Taylor  
Cllr Fraser

2019/1667/VARIA 17/12/2019

A K H Heating  
Rivers Corner  
to Salkeld Bridge Lane  
Rivers Corner  
DT10 2AB

**Proposal:** Demolish existing garage and office buildings. Erect 1 No. dwelling and garage/carport.  
(Amended scheme to Planning Permission 2/2019/0385/FUL Variation of condition No. 2 - Approved Drawings and 4 - Materials; to allow timber sliding sash windows in the natural (Marnhull Stone) element of the building.

**Sturminster Newton Town Council comment: No Objections  
The application is not in breach of any material planning considerations and is compliant with Sturminster Newton Neighbourhood Plan.**

Cllr Donaldson  
Cllr Jones

TC/06/20

i. APPROVAL OF PAYMENTS

The list of payments detailed below and checked by Cllrs Donaldson and Rose were **APPROVED**.

ii. BUDGET COMPARISON

The Budget Comparison as at 30<sup>th</sup> November 2019 was noted including interest on savings account.

iii. VIREMENTS

There were no budget virements to consider.

Cllr Rose  
Cllr Dobson

TC/07/20

TOWN COUNCIL BUSINESS PLAN for 2020-2024

After the contents of the Business Plan previously circulated were considered The Council **RESOLVED** to adopt the Business Plan.

Cllr Roake  
Cllr Jones

TC/08/20

COMPLIMENTS AND COMPLAINTS POLICY

After the contents of the previously circulated Compliments and Complaints Policy were considered The Council **RESOLVED** to adopt the Compliments and Complaints Policy.

Cllr Taylor  
Cllr Rose

TC/09/20

DORSET COUNCILLOR'S REPORT

The Council noted Dorset Councillor Jones's report that had been circulated prior to the meeting. The report is included at the end of these minutes.

TC/10/20

TOWN MAYOR'S REPORT

The Town Mayor reported on civic duties over the Christmas period. She and Cllr Donaldson were assisting residents in The Row

Chair's initials



with a drainage problem. Cllr Lacey also commented that the Town Clerk would update the meeting on the A357 railings, repairs to the Bridge and the trough.

- TC/11/20     **TOWN CLERK'S REPORT**  
A357 – Railings – The Town Clerk reported that a Dorset Council Highways Engineer had been to the site as there have been considerable landslips since Christmas. He has advised that and a redesign to arrest the problems is necessary and this will take some time to implement. Dorset Highways will install more robust temporary barriers in light of this delay. The recommended option is to install wooden rails and post as an interim measure.  
Repairs to the Bridge –The Town Clerk reported that she has been unable to secure a repair date for the bridge. The Town Clerk will send a formal complaint to Jack Wiltshire, Head of Highways Dorset Council  
VE Celebrations – The Town Clerk reported that the British Legion are interested in planning a picnic in the Railway Gardens on Friday 8<sup>th</sup> May.  
Fountain and Trough –The Town Clerk reported that guidance is required from the Conservation Officer regarding the repairs necessary as it has listed building status. A further update will be provided to the Amenities Committee.
  
- TC/12/20     **DAPTC AND NALC**  
 The Town Clerk has been in contact with the DAPTC and is waiting for their training schedule to be released. The schedule will be circulated when it becomes available.
  
- TC/12/20     **CORRESPONDENCE**  
 The letter from Dorset Council reference the heathlands consultation, having previously been circulated, was noted.
  
- TC/13/20     **MEMBER INFORMATION**  
*Cllr Jones* – has been attending the monthly surgeries, one topic raised was whether the gravel by the chapel could be resurfaced. The Town Clerk will review with the Grounds Manager.  
*Cllr Lacey* – 2 benches were vandalised on New Year's Eve.

Approved on ..... Chair's signature.....

The meeting was declared closed at 8.35pm

Chair's initials

AGENDA  
Item No : 6

**New Applications Received Between 10/01/2020 and 31/01/2020**

Ref No :

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>New Application</b>				
2/2019/01/07	27/01/2020		Walsh Mr A	73 Honeymead Lane Sturminster Newton DT10 1QH

**Proposal :** Erect dutch barn shed (retrospective).

**Observations :**

2/2019/1225/LBC	20/01/2020		Vincent Mrs K	Old Mill House Newton Hill Newton DT10 2DQ
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**Proposal :** Remove modern (C20) front porch and carry out associated external alterations.

**Observations :**

2/2019/1571/LBC	13/01/2020		Wyatt Mr J	Church Farmhouse Church Street Sturminster Newton DT10 1DB
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**Proposal :** Install flue liner to large chimney and carry out all internal and external works associated with this.

**Observations :**

2/2019/1801/FUL	10/01/2020		Lewis Wyatt Holdings	Elm Close/Bull Ground Lane Elm Close/Bull Ground Lane Sturminster Newton DT10
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**Proposal :** Demolish farm buildings and erect 98 no. dwellings, form vehicular access from Elm Close and Bull Ground Lane, public open space, allotments and associated infrastructure.

**Observations :**

2/2020/0058/HOUSE	27/01/2020		Barnes Mr and Mrs	Rivers Corner House Glue Hill Sturminster Newton DT10 2AB
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**Proposal :** Erect 1 no. garage (demolish existing garage).

**Observations :**

2020/01/04	22/01/2020		Yewstock College	Honeymead Lane Sturminster Newton Dorset DT10 1EW
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**Proposal :** Erect perimeter security fence and matching gates, 2.33m high Exempla welded steel wire mesh panels.

**Observations :**

**Applications Received :- 7**

## New Applications Received Between 10/01/2020 and 31/01/2020

Item No :

Ref No :

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<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
<b>Amended Plans</b>				
2/2019/0895/FUL	23/01/2020		Rossiter Mr R	Unit 5, Barnhaven Farm Rivers Corner to Salkeld Bridg Rivers Corner DT10 2AD

**Proposal :** Install 2 no. portacabins (retrospective).

**Observations :** Objections.

The Council objects to the siting of 2 storey portacabins.

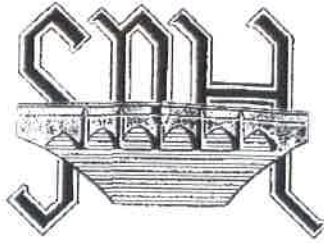
However there is no objection to siting 2 portacabins side by side which would mitigate the privacy concerns.

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**Applications Received :- 7**

RECEIVED

06 JAN 2020



# Sturminster Newton Heritage Trust

Market Cross House, Market Cross DT10 1AN

FAO: Mrs Emma Lindsay  
Sturminster Newton Town Council  
2.1.2020

Dear Councillors,

The Trustees of Sturminster Newton Heritage Trust would like to put before the Council a case for maintenance support for the Town's Museum.

At a recent meeting of the Dorset Museums Association, Trustees of Sturminster Newton Museum were made aware that, when applying for grants for specific projects, grant giving bodies were apt to look more favourably on applications from museums that were supported to some extent by their LA as this indicated that the institution was valued by their parent town. Most other museums in North Dorset have some support from their local Councils.

As I'm sure you are aware, since its first opening in 1989, a core of volunteers have worked tirelessly to keep the Museum going financially and to provide changing exhibitions for the community, curriculum linked activities for the schools and a resource for research into the history of the town and its satellite villages. Approximately 30% of the Museum's visitors come from parts of Dorset other than DT10, and 60% from other areas of Britain or abroad. Based on presumptive spends by day or longer stay visitors for food and accommodation, our visitors should make a significant contribution to the economy of the area. The Museum opens year round and, apart from the Mill and the Exchange, is the only other visitor attraction in the town.

Sturminster Newton Museum has never had regular financial support from its Town Council and only once or twice applied for a Council grant. This is not to deny the help given by the Council in 2007 by accepting a delayed payment for the purchase of the Museum's premises. The Museum is highly dependent on the financial proceeds from running the Mill and would suffer if the proposed repairs to the Mill require the latter's closure. The Trustees would ask the Town Council to consider aid for the maintenance of Sturminster Newton Museum by giving an annual grant for its support.

Yours sincerely,

Sylvia Denham, Sturminster Newton Museum Curator  
pp. Trustees of Sturminster Newton Heritage Trust.  
Cc Cllr. Martin Jones



**Sturminster Newton Town Council**

**6<sup>th</sup> February 2020**

**Town Council Annual Report**

**1. Introduction**

The Town Council is required to host an annual town meeting each year, this year it is scheduled for 9<sup>th</sup> April 2020. The meeting historically is not always well attended and therefore it would be beneficial to produce a short report that can be distributed more widely to town residents.

**2. Format and production**

It is proposed that we produce a two- sided A4 report that can be included as part of the April edition of Unity magazine. Soft copies would also be made available via the Council website and Facebook page. Unity has quoted £250 for the two page article.

If the Council agrees to this proposal a draft will be presented to the March meeting of the Town Council for approval prior to publication.

**3. Recommendation**

That the Council approves the production of a Town Council annual report including publication in Unity.

Emma Lindsay

Town Clerk