

STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

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To: All Town Councillors

Dear Member

You are hereby summoned to attend a meeting of the **Town Council** which will be held on **Thursday 5th March 2020** at Council Offices, Old Market Hill, Sturminster Newton at **7.15pm** to transact the business set out in the Agenda below.

EML Lindsay

Emma Lindsay - Town Clerk

28.02.2020

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to meetings) Act 1960

No.	Agenda	Time (est.)
1	To receive comments and questions from members of the public. Members of the public are invited to raise any matter and speak for up to five minutes. The Chairman will normally permit visitors to speak at other times only in order to provide information and if specifically asked to do so. The Council cannot discuss matters raised unless they already appear on this agenda.	15 mins
2	To receive and if agreed approve apologies for absence.	1 min
3	To receive declarations of interests and approve any written applications for dispensations.	1 min
4	To approve the minutes of the previous meeting held on 6 th February 2020.	1 min
5	To approve recommendations from the following committee meetings	5 mins
	i. Planning and Environment committee meeting -20.02.2020	2 mins
6	To receive a report from the Town Clerk on financial matters:	5 mins
	i. To approve the list of payments checked by Cllrs Donaldson and Janes	
	ii. To approve the budget comparison.	
	iii. To approve any budget virements proposed.	
7	To receive the internal audit risk assessment and agree further actions	5 mins
8	To consider and approve the Financial Risk Assessment for the year ending 31st March 2020	10 mins
9	St. Marys Church Yard closure – resolution to pass responsibility to Dorset Council	15 mins
10	To approve the Town Council annual report	5 mins
11	To approve the schedule of meetings for the next municipal year	5 min
12	To receive a report from the Dorset Councillor and discuss any issues raised	5 mins
13	To receive a report from the Town Mayor and discuss any issues raised.	5 mins
14	To receive a report from the Town Clerk and discuss any issues raised.	5 mins
15	To receive items submitted by DAPTC or NALC and discuss any issues raised.	2 mins
16	To receive correspondence and discuss any issues raised.	2 mins
17	To receive information from members and discuss proposals for future business.	5 mins

Large print version available on request

Draft minutes of this meeting will be made available a few days after it to view at the Council Office between 9.30am and 12.30pm every weekday and on the website at www.sturminsternewton-tc.gov.uk