



STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

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Finance Officer

The Town Council is seeking to appoint a Finance Officer to join the administration team.

The role requires excellent financial and administrative skills coupled with a passion to make Sturminster Newton the best it can be for its residents. The ability to be able to multi-task with a varied and challenging work load is essential.

Prior experience of working in local government finance and /or relevant professional experience will be an advantage.

The post is part-time (20 hours per week - Monday to Friday 9am to 1pm and attendance at occasional evening council meetings). The salary will be in accordance with NJC recommendations and dependant on experience – currently graded at SCP16-21 (£16,781 - £20,138 pro-rata)

Closing date for applications: **26th April 2018**

Interviews will be held on 10th May 2018

For an Application Form, Job Description and Person Specification contact our office as above or see our website: www.sturminsternewton-tc.gov.uk