

FP/19/19 CONFIRMATION OF ROUTINE MONTHLY CHECKS
The Committee noted the reports of the inspections carried out in February, March and April by Cllrs Taylor, Fraser and Rose respectively.

FP/20/19 HEALTH AND SAFETY AUDIT
The Committee considered a summary of the actions arising from the outcome of the annual Health and Safety Audit. It was agreed that the committee would receive a further update regarding the completion of these actions at its meeting in July.

FP/21/19 STAFF TRAINING
The Clerk updated the committee on staff training activities: Adam Dodson has completed the IOSH Managing Safely certificate and Emma Lindsay has completed her CiLCA training. The committee congratulated Adam Dodson and Emma Lindsay on the successful completion of their training. The committee noted that the CiLCA award attracts an addition pay increment.

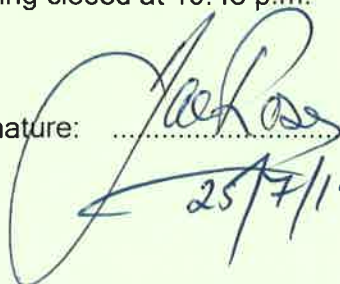
FP/22/19 CORRESPONDENCE
The Town Clerk reported that no correspondence within the Committee's terms of reference has been received.

FP/23/19 INFORMATION FROM MEMBERS
Cllr. Donaldson reported that he had recently attend the budget setting meeting at the William Barnes School and advised that there remained concerns regarding the budget situation for the next financial year.
Cllr. Taylor encouraged members to attend a RAFA event at Tarrant Rushton Airfield on 2nd June 2019.

The Chairman declared the meeting closed at 19.48 p.m.

Approved on

Chair's signature:



25/7/19

Chair's initials:

Sturminster Newton Town Council

BACS Payments March 19 Invoices Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
2141	BACS1904 29	£1,020.00	£0.00	£1,020.00	29/03/19	Unity (Sturminster Newton) CIC - 12 month advertising column	£1,020.00
2138	BACS1904 29	£140.00	£0.00	£140.00	06/03/19	Symonds and Sampson - Rent Land Adj to Recreation Ground	£140.00
2147	BACS1904 29	£164.06	£0.00	£164.06	16/03/19	Water2business - Cemetery Water Annual Charge 1/4/19-31/03/20	£164.06
2146	BACS1904 29	£55.40	£2.64	£52.76	28/03/19	Southern Electric - Market Place Electricity 4/1-28/3	£55.40
2144	BACS1904 29	£27.72	£4.62	£23.10	19/03/19	Sturminster Newton Building Supplies - Post Mix	
2145	BACS1904 29	£154.57	£25.76	£128.81	18/03/19	Sturminster Newton Building Supplies - Fence posts and supplies	£182.29
2148	BACS1904 29	£112.60	£0.00	£112.60	01/03/19	Dodson Adam - auditor App	£112.60
2150	BACS1904 29	£15.99	£2.67	£13.32	31/03/19	Hart & Sons (Dorset) Ltd - Grass Seed and Feed	£15.99
2142	BACS1904 29	£133.00	£15.75	£117.25	31/03/19	The Exchange - March Charges	
1		£58.69	£9.78	£48.91		OA Electricity Recharges March 19	
2		£5.81	£0.97	£4.84		OA Alarm Recharges March 19	
3		£20.79	£0.00	£20.79		OA Water Recharges March 19	
4		£27.41	£4.57	£22.84		OA Gas Recharges March 19	
5		£2.60	£0.43	£2.17		OA Refuse Recharges March 19	
6		£17.70	£0.00	£17.70		OA Insurance Recharges March 19	
2149	BACS1904 29	£70.56	£11.76	£58.80	31/03/19	The Exchange - Gutter Maintenance	£203.56
2152	BACS1904 29	£2,828.44	£0.00	£2,828.44	22/03/19	H M Revenue & Customs - March 2019 Tax and NI	£2,828.44
2151	BACS1904 29	£246.10	£0.00	£246.10	26/03/19	Lindsay Mrs E - Expenses	£246.10
1		£124.65	£0.00	£124.65		OA Travel Claim	
2		£29.57	£0.00	£29.57		OA Stationery	
3		£52.98	£0.00	£52.98		OA Tablecloth/Condolence Book	
4		£38.90	£0.00	£38.90		OA Cake Stands for Civic Event	
Total		£4,968.44	£63.20	£4,905.24			

March 2019 Salaries

Total £10504.74



BACS Payments April 19 Invoices

Amberol Ltd

000001819 12/04/19 £2,863.68 £477.28 £2,386.40 Planters
0

Total £2,863.68 £477.28 £2,386.40

Dorset Association of Parish & Town Councils

01/04/19 01/04/19 £5.00 £0.00 £5.00 USB Memory Stick Planning Seminar

Total £5.00 £0.00 £5.00

Dorset Council

280019509 16/04/19 £1,440.00 £240.00 £1,200.00 Tree Feeling Opposite The Bull
2

Total £1,440.00 £240.00 £1,200.00

Fair Account

19/004 02/04/19 £225.00 £0.00 £225.00 Internal Audit Service 12/18-2/19

Total £225.00 £0.00 £225.00

H M Revenue & Customs

18/04/19 £2,868.53 £0.00 £2,868.53 Tax and NI April 2019

Total £2,868.53 £0.00 £2,868.53

Harvest Energy

112560 09/04/19 £48.48 £8.08 £40.40 Fuel

Total £48.48 £8.08 £40.40

ICCM

010419 01/04/19 £160.00 £0.00 £160.00 ICCM Associate Corporate Membership

Total £160.00 £0.00 £160.00

Mrs M Knapp

010419 01/04/19 £300.00 £0.00 £300.00 Town Crier Honorarium

Total £300.00 £0.00 £300.00

Northover G & Sons Ltd

121862 08/04/19 £32.76 £1.56 £31.20 Fuel

Total £32.76 £1.56 £31.20

Rigby Taylor

RC008580 08/04/19 £208.74 £34.79 £173.95 Impact XP Paint

Total £208.74 £34.79 £173.95

Sage (UK) Ltd

I009788745 02/04/19 £42.60 £7.10 £35.50 P60 Stationery

I009788745 02/04/19 £42.60 £7.10 £35.50 P60 pad

Total £85.20 £14.20 £71.00

Seago Yachting Ltd

1031 15/04/19 £125.40 £20.90 £104.50 3 Lifejackets

Total £125.40 £20.90 £104.50

Southern Electric

341741072 02/04/19 £16.73 £0.80 £15.93 Footway Lighting 2/3-1/4

91742842 02/04/19 £83.01 £3.95 £79.06 Street Lighting 2/3-1/4

Total £99.74 £4.75 £94.99

SturQuest

SI-79 01/04/19 £18.73 £3.12 £15.61 Telephone Charges

Total £18.73 £3.12 £15.61



Financial Summary - Cashbook

Summary between 01/04/18 and 31/03/19 inclusive.

Balances at the start of the year

Ordinary Accounts

Bath Building Society	£75,904.18
Current Account	£25,968.90
Petty Cash	£200.00
Public Sector Deposit Fund	£75,536.68
Total	£177,609.76

RECEIPTS	Net	Vat	Gross
Office & Administration	£292,652.69	£36.83	£292,689.52
Amenities & Services	£39,088.75	£3,719.73	£42,808.48
Capital Projects	£1,650.05	£0.00	£1,650.05
Total Receipts	£333,391.49	£3,756.56	£337,148.05

PAYMENTS	Net	Vat	Gross
Office & Administration	£140,806.32	£3,667.68	£144,474.00
Amenities & Services	£169,255.98	£8,458.67	£177,714.65
Capital Projects	£16,907.93	£784.37	£17,692.30
Total Payments	£326,970.23	£12,910.72	£339,880.95

Closing Balances

Ordinary Accounts

Bath Building Society	£76,473.46
Current Account	£22,234.05
Petty Cash	£154.10
Public Sector Deposit Fund	£76,015.25
Total	£174,876.86

Financial Budget Comparison

Comparison between 01/04/18 and 31/03/19 inclusive.

Excludes transactions with an invoice date prior to 01/04/18

	2018/2019	Actual Net	Balance	
INCOME				
Office & Administration				
100	Precept	£277,182.00	£277,182.00	£0.00
105	Contributions to Expenditure	£970.00	£0.00	-£970.00
110	Interest - Public Sector Deposit Fund	£150.00	£478.57	£328.57
115	Interest - Bath Building Society	£150.00	£569.28	£419.28
120	Chamber hire	£800.00	£120.00	-£680.00
125	Grants received	£0.00	£788.00	£788.00
130	Photocopying, printing, etc.	£5.00	£3.00	-£2.00
135	Insurance Settlements	£0.00	£0.00	£0.00
140	VAT reclaimed	£0.00	£7,929.79	£7,929.79
199	Other	£0.00	£184.20	£184.20
Total Office & Administration		£279,257.00	£287,254.84	-£7,997.84
Amenities & Services				
200	Recreation Grounds	£4,250.00	£1,616.28	-£2,633.72
205	Cemetery	£4,500.00	£4,870.00	£370.00

210	Agency Agreements	£6,200.00	£4,368.62	-£1,831.38
215	Street cleansing	£9,000.00	£9,000.00	£0.00
220	Contributions	£625.00	£11,397.85	£10,772.85
225	Allotments	£0.00	£70.94	£70.94
299	Other	£0.00	£4,770.00	£4,770.00
Total Amenities & Services		£24,575.00	£36,093.69	-£11,518.69

Capital Projects

300	Developer Contributions	£0.00	£0.00	£0.00
399	Other contributions, grants & donations	£0.00	£1,650.05	£1,650.05

Total Capital Projects		£0.00	£1,650.05	-£1,650.05
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Total Income		£303,832.00	£324,998.58	£21,166.58
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EXPENDITURE

Office & Administration

1000	Office staff payroll	£91,938.00	£82,563.35	£9,374.65
1010	Office premises	£8,446.00	£7,823.78	£622.22
1020	Office facilities & operations	£13,390.00	£14,348.86	-£958.86
1030	Insurance	£7,004.00	£7,246.43	-£242.43
1040	Bank Charges	£515.00	£285.23	£229.77
1045	Professional fees	£5,150.00	£4,450.00	£700.00
1050	Civic & ceremonial	£1,700.00	£1,184.48	£515.52
1060	Training	£3,090.00	£2,809.46	£280.54
1070	Subscriptions	£1,227.00	£1,274.74	-£47.74
1080	Loan repayments	£15,418.00	£15,417.52	£0.48

1090	VAT paid	£0.00	£0.00	£0.00
1999	Other	£0.00	£0.00	£0.00
3050	Petty Cash	£0.00	£221.05	-£221.05

Total Office & Administration		£147,878.00	£137,624.90	-£10,253.10
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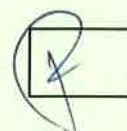
Amenities & Services

2000	Grounds staff payroll	£116,826.00	£108,610.24	£8,215.76
2010	Workshop premises	£2,652.00	£2,725.68	-£73.68
2020	Grounds operations	£10,249.00	£15,304.39	-£5,055.39
2030	Sports pavilion & facilities	£2,395.00	£2,692.65	-£297.65
2040	Town Clock	£546.00	£187.82	£358.18
2050	Play facilities	£8,652.00	£350.00	£8,302.00
2060	Gardens & ornamental	£1,251.00	£748.19	£502.81
2070	Car Parks	£103.00	£31.25	£71.75
2080	Public toilets	£10,197.00	£5,969.36	£4,227.64
2090	Allotments	£52.00	£230.84	-£178.84
2100	Cemetery	£1,906.00	£1,692.05	£213.95
2110	Sturminster Mill	£3,502.00	£15,038.84	-£11,536.84
2120	Footway lighting	£4,069.00	£4,643.36	-£574.36
2130	Town Centre	£412.00	-£100.31	£512.31
2140	Open Spaces	£2,163.00	£5,373.24	-£3,210.24
2150	Benches & Other Infrastructure	£206.00	£0.00	£206.00
2160	Events & Festivals	£309.00	£472.00	-£163.00
2170	Rights of Way	£1,288.00	£1,073.33	£214.67
2180	Traffic management	£515.00	£0.00	£515.00
2190	Tree management	£1,545.00	£1,180.00	£365.00
2999	Other	£0.00	£1.00	-£1.00

Total Amenities & Services		£168,838.00	£166,223.93	-£2,614.07
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Capital Projects

3000	Section 137	£0.00	£0.00	£0.00
3010	Grants	£4,481.00	£1,750.00	£2,731.00
3020	Skate Bowl Project	£0.00	£2,200.00	-£2,200.00
3030	Neighbourhood Development Plan	£0.00	£113.83	-£113.83



3035	WW1 Centenary Commemoration	£0.00	£982.00	-£982.00
3040	Economic Development Plan	£0.00	£10,000.00	-£10,000.00
3045	Community Resource Support	£0.00	£0.00	£0.00
Total Capital Projects		£4,481.00	£15,045.83	£10,564.83
Total Expenditure		£321,197.00	£318,894.66	£2,302.34
Total Income		£303,832.00	£324,998.58	£21,166.58
Total Expenditure		£321,197.00	£318,894.66	£2,302.34
Funded by reserves			£0.00	
Total Net Balance		-£17,365.00	£6,103.92	

