

STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

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The public and press are cordially invited to be present at:

A meeting of the **Finance & Personnel Committee** which will be held on **Thursday 13th September 2018** at Council Offices, Old Market Hill, and Sturminster Newton at **7.15pm** to transact the business set out in the Agenda below.

Emma Lindsay - Town Clerk

6th September 2018

Agenda

No.	Agenda item	Time (est.)
18/207	To receive comments and questions from members of the public	15 mins
18/208	To receive and if agreed approve apologies for absence	3 mins
18/209	To receive declarations of interests and approve written applications for dispensations	1 min
18/210	To approve the minutes of the previous meeting held on 12.07.2018	1 min
18/211	To approve the list of payments checked by Cllrs Lacey and Fraser	1 min
18/212	To approve the statement of accounts and bank reconciliation as at 31.08.2018	5 mins
18/213	To approve the budget comparison and statement of reserves at 31.08.2018	5 mins
18/214	To receive reports on routine monthly financial checks from relevant members	5 mins
18/215	To consider a report from the Clerk regarding internal audit and risk management and agree further action	10 mins
18/216	To receive a report from the Clerk regarding the budget timetable for 2019/20 and agree further actions	10 mins
18/217	To receive a report regarding the Town Council Business plan and agree further actions	10 mins
18/218	To receive a report regarding the Review of the Mileage Allowance and agree further actions	5 mins
18/219	To receive correspondence and discuss any issues raised	1 min
18/220	To receive information from members and discuss proposals for future business	5 mins

Large print version available on request

Draft minutes of this meeting will be made available a few days after it to view at the Council Office between 9.30am and 12.30pm every weekday and on the website at www.sturminsternewton-tc.gov.uk