

STURMINSTER NEWTON TOWN COUNCIL
MINUTES OF THE AMENITIES COMMITTEE MEETING
Held on Thursday 30th January 2020 in the Council Chamber at 7.15 pm

Present:

Councillor A Donaldson (Vice Chairman)

Councillor G Rose

Councillor M Jones (Deputy Mayor)

Councillor R Taylor

Councillor H Lacey (Mayor)

Absent: Councillor H Reed

In attendance: Councillor Jason Janes, Mr Vic Fox (Open Spaces Group), Mrs Emma Lindsay (Town Clerk), Mr Adam Dodson (Grounds Manager) and Miss Kate Squire (Finance Officer).

Minute No.	COMMENTS	RESOLUTION <small>for each item the proposer is named first followed by the seconder</small>
AM/1/20	PUBLIC SESSION Trevor Legg, representing the Sturminster Newton Branch of the Royal British Legion, presented preliminary ideas that the SNRBL have for the VE Day celebrations in Sturminster Newton. He asked if the Town Council would consider support of the plans. This was to be considered later in the meeting as an agenda item.	
AM/2/20	APOLOGIES FOR ABSENCE Apologies were received from Cllr Reed. These apologies were accepted by the members present.	Cllr Taylor Cllr Rose
AM/3/20	DECLARATIONS OF INTEREST AND DISPENSATIONS No interests were declared and consequently no written requests for dispensation had been received.	
AM/4/20	MINUTES OF THE PREVIOUS MEETING The minutes of the Amenities Committee meeting held on 26th September 2019 having been circulated and publicised prior to the meeting were taken as read and approved for signature by the Chairman as a true and correct record	Cllr Rose Cllr Janes
AM/5/20	OPEN SPACES GROUP Co-opted member Vic Fox presented a report from the Open Spaces group; a copy of which is attached to these minutes.	
AM/6/20	VE DAY CELEBRATIONS The Committee considered the contents of the report circulated with the meeting papers. The Committee RESOLVED to RECOMMEND the actions as set out in the report. Cllr Taylor was nominated to represent the Town Council along with the Grounds Manager as members of the VE Day Celebration working party. A contribution of up to £400 of the Civic event budget was recommended to support the event.	Cllr Taylor Cllr Jones

Chair' Initials

AM/7/20 MANAGEMENT OF CEMETERY RECORDS
The Committee considered the contents of the report circulated with the meeting papers.

The Committee RESOLVED to RECOMMEND that Pear Technology are commissioned to digitally remap the cemetery at a cost of £1000, this will then be incorporated into the rest of the digital cemetery system.

Cllr Janes
Cllr Lacey

AM/8/20 MANAGEMENT AND CONTROL OF LEGIONELLA RISKS POLICY
This agenda item was removed as the content is covered within the existing health and safety handbook.

AM/9/20 TOWN CLERKS REPORT
The Town Clerk reported:
Trailway Entrance Project – Funding has been received from two successful bids. A third bid will also be submitted by the Clerk. The original plans are in the process of being revised in response to a site visit by a gas representative. The Clerk advised that there could be a point where Council funds may be drawn down to produce detailed drawings.
Memorial Trough – After a long wait advice has been received from the Dorset Council Conservation Officer. This has been passed to the insurers. The restoration work will be a mix of repair and replacement of the original structure.
Community Garden – Following concerns regarding the health of the tree’s in planters around the community garden, the Clerk reported that she will be liaising with a member of the original group who instigated the garden to discuss the area.

AM/10/20 GROUNDS MANAGERS REPORT
The Town Council Grounds Manager Adam Dodson summarised a report which had been circulated with the meeting papers. Cllr Donaldson commended the Grounds Team for their hard work.

AM/11/20 CORRESPONDENCE
The Town Clerk reported that no correspondence within the Committee’s terms of reference had been received.

AM/12/20 INFORMATION FROM MEMBERS
Cllr Lacey – Reported that the Frink Head previously sited in Sturminster Newton had now been sold at auction. She advised that she had met with a highways representative to discuss issues at The Row. An investigation into the drains would take place.
Cllr Jones – Asked about the possibility of a covered area for the VE Day celebrations and would explore this as part of the working group. He also reported that the light illuminating the Town sign had been done but would need some adjustments which had been arranged. He then advised that the lights for the market column had failed and he was arranging for this to be investigated.
Cllr Donaldson – Shared that he continually gets praise from residents regarding the upkeep of the Town and wished to pass this on to the Grounds Team.

Meeting closed at 8.13pm

Approved On Chairs Signature.....

Chair’ Initials