

# STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

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Dear Member,

You are summoned to attend the Annual Meeting Town Council which will be held on

**Thursday 9th July at 7.15pm 2020 on ZoomUS. Meeting ID860 5599 8436 Password 562703**

This meeting will be held in compliance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4th April 2020. Members of the public are invited to join the meeting using the meeting ID and password. If, as a member of the public, you wish to speak in the Public Session, please notify the Town Clerk prior to the meeting via [admin@sturminsternewton-tc.gov.uk](mailto:admin@sturminsternewton-tc.gov.uk) or **01258 475413**. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Only agenda items where the indicated function is "to approve" or "to decide" may actually be decided at this meeting. Other items are for information only and no decision can be taken upon them unless and until raised at a later meeting.

*EML Lindsay* Emma Lindsay - Town Clerk

03.07.2020

No.	Agenda	Time (est.)
1	To elect a Chairman of the Council and Town Mayor until the next annual meeting	10 mins
2	To receive the Declaration of Acceptance of Office by the Chairman and Town Mayor	2 mins
3	To elect a Vice-Chairman of the Council and Deputy Town Mayor until the next annual meeting	10 mins
4	To receive and if agreed approve apologies for absence.	1 min
5	To receive declarations of interests and approve any written applications for dispensations.	1 min
6	To receive comments and questions from members of the public. Members of the public are invited to raise any matter and speak for up to five minutes. The Chairman will normally permit visitors to speak at other times only in order to provide information and if specifically asked to do so. The Council cannot discuss matters raised unless they already appear on this agenda.	15 mins
7	To approve the minutes of the previous meeting held on 11.06.2020	1 min
8	To approve a report from the Town Clerk on financial matters and to approve: i. The budget comparison at 30.06.2020 ii. The list of payments made under delegation between 01.06.20 and 30.06.2020	5 mins
9	To approve the terms of reference and delegated powers of standing committees	5 mins

Draft minutes of this meeting will be made available a few days after it to view at the Council Office between 9.30am and 12.30pm every weekday and on the website at [www.sturminsternewton-tc.gov.uk](http://www.sturminsternewton-tc.gov.uk)

10	To appoint members of standing committees	20 mins
11	To appoint cheque signatories	5 mins
12	To review and adopt Town Council Standing Orders	5 mins
13	To review and adopt Town Council Financial Regulations	5 mins
14	To appoint representatives to outside bodies	10 mins
15	To approve the list of subscriptions	5 mins
16	To receive a report from the Town Clerk and discuss any issues raised	5 mins
17	To receive a report from the Dorset Councillor and discuss any issues raised	5 mins
18	To receive information from members and discuss proposals for future business	5 mins
19	To decide whether to exclude members of the press and public for confidential matters (pursuant to Public Bodies (Admission to Meetings) Act 1960, Section 1(2)).	2 mins
20	To consider a confidential land matter and approve further actions	10 mins

Attached:

- Item 7 Minutes of the meeting held on 11.06.2020
- Item 8.i The budget comparison at 30.06.2020
- Item 8.ii The list of payments made under delegation between 01.06.20 and 30.06.2020
- Items 9-15 Annual meeting report
- Item 16 Town Clerks report
- Item 20 Confidential report