

STURMINSTER NEWTON TOWN COUNCIL
MINUTES OF THE TOWN COUNCIL MEETING
Held on Thursday 16th May 2019 in the Council Chamber at 7.15 pm

Present :

Councillor S Bevis	Councillor H Lacey (Mayor)
Councillor L Chater	Councillor H Reed
Councillor A Donaldson	Councillor G Rose
Councillor C Fraser	Councillor R Taylor
Councillor M Jones (Deputy Mayor)	

Absent: Cllr M Roake

In attendance: The Rev'd Phillipa Sergent and Mrs Emma Lindsay (Town Clerk)

Minute No.	COMMENTS	RESOLUTION for each item the proposer is named first followed by the seconder
TC/80/19	PUBLIC SESSION The Rev'd Phillipa Sergent addressed the Council and outlined her role within the Parish. She explained that her key aim is to grow the congregations in Sturminster Newton, Lydlinch and Hinton.	
TC/81/19	ELECTION OF CHAIRMAN AND TOWN MAYOR Cllr Helen Lacey was proposed by Cllr Fraser and seconded by Cllr Reed. There were no other nominations. Cllr Helen Lacey was duly elected as Chairman of the Council and Town Mayor until the Annual Meeting in 2020.	
TC/82/19	DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN Cllr Lacey made her declaration of office witnessed by the Town Clerk in the presence of the Town Council.	
TC/83/19	ELECTION OF THE VICE CHAIRMAN AND DEPUTY TOWN MAYOR Cllr Martin Jones was proposed by Cllr Lacey and seconded by Cllr Rose. There were no other nominations. Cllr. Martin Jones was duly elected as Vice Chairman of the Council and Deputy Town Mayor until the Annual Meeting in 2020.	
TC/84/19	APOLOGIES FOR ABSENCE Apologies were received from Cllr. Roake. These apologies were accepted by the Members present.	
TC/85/19	DECLARATIONS OF INTERESTS AND DISPENSATIONS No interests were declared and consequently no written requests for dispensation had been received.	

Chair's initials

TC/86/19 MINUTES OF THE PREVIOUS MEETING
The minutes of the Town Council Meeting held on 18th April 2019, having been circulated and publicised prior to the meeting, were taken as read and approved for signature by the Chairman as a true and correct record.

Cllr. Fraser
Cllr. Reed

TC/87/19 RECOMMENDATIONS FROM COMMITTEES
i. Planning and Environment Committee 18.04.19
ii. Finance and Personnel Committee 25.04.19
The council RESOLVED to APPROVE the recommendations contained therein.

Cllr Rose
Cllr Taylor

TC88/19 CONSIDERATION OF PLANNING APPLICATIONS

1
District Reference Applicant Name
2/2019/0385/FUL Mr A Trowbridge
AKH Heating
Rivers Corner to Stalbridge Lane
Sturminster Newton
DT10 2AB
Demolish existing garage and office buildings. Erect 1 No.
dwelling and garage/carport.
No objection

Cllr Jones
Cllr Taylor

2
District Reference Applicant Name
2/2019/0407/LBC Mrs Bolton
Access to Woodlands Farm
Bagber, Sturminster Newton
DT10 2HS
Install through floor lift and carry out associated internal
alterations.
No objection

Cllr Taylor
Cllr Donaldson

3
District Reference Applicant Name
2/2019/0503/HOUSE Mr Bob Ames
Mistletoe, Upland Close,
Broad Oak, Sturminster Newton
DT10 2HL
Erect extension to garage and convert into living
accommodation. Erect garage/store extension to side and raised
decking to rear. Install roof windows. Carry out alterations to
wall adjacent to the driveway (demolish car port).
No objection

Cllr Donaldson
Cllr Fraser

4

District Reference Applicant Name
2/2019/0540/HOUSE Mr Lance Rylaatt

Woodview, Bath Road,
Sturminster Newton. DT10 1DU

Erect two storey extension (demolish existing conservatory and extension. Amendment to approved planning permission 2/2015/1867/HOUSE).

The Council reviewed the application and decided that it should be reviewed with the previous applications. The Council RESOLVED to DELEGATE Clerk and Chairman of the Planning and Environment Committee

Cllr Lacey
Cllr. Reed

TC89/19 APPROVAL OF PAYMENTS
The Council RESOLVED to APPROVE the payments listed below.

Cllr Donaldson
Cllr Taylor

TC/90/19 COMMITTEE TERMS OF REFERENCE AND DELEGATED POWERS
The Council RESOLVED to retain the committee terms of reference and delegations for the Civic YEAR 2019/20

Cllr Fraser
Cllr Lacey

TC/91/19 COMMITTEE MEMBERSHIP

The Council reviewed the membership for the three standing committees.

i. The Council RESOLVED the following committee appointments:

Planning and Environment (all members)	Finance and Personnel 5 inc. Chair and Vice Chair plus Mayor and deputy (Ex-Officio)	Amenities 5 inc. Chair and Vice Chair plus Mayor and deputy (Ex-Officio)
Cllr. Bevis	Cllr. Bevis	
Cllr. Chater		Cllr. Chater
Cllr. Donaldson	Cllr. Donaldson	Cllr. Donaldson Vice Chair
Cllr. Fraser Chair	Cllr Fraser	
Cllr Jones	Cllr Jones Ex Officio	Cllr Jones Ex Officio
Cllr Lacey	Cllr Lacey Ex Officio	Cllr Lacey Ex Officio
Cllr. Reed		Cllr. Reed Chair
Cllr. Roake	Cllr Roake	
Cllr. Rose	Cllr. Rose Chair	Cllr. Rose
Cllr. Taylor Vice Chair		Cllr Taylor
Cllr. Vacancy		
Co-opted Member		Co- opted Member

ii. The Council RESOLVED to delegate the appointment of the Vice Chairman of the Finance and Personnel Committee to the Committee.

iii. The Council RESOLVED to invite a nomination form the

Chair's initials

Rights of Way Group for cooption to the Planning and Environment Committee.

iv. The Council RESOLVED to invite a nomination from the Open Space Group to the Amenities Committee.

Cllr Lacey
Cllr Jones

TC/92/19 CHEQUE SIGNATORIES
The Council RESOLVED to retain the existing cheque signatories: Cllrs. Rose, Lacey, Donaldson, Fraser and the Town Clerk Emma Lindsay.

Cllr Lacey
Cllr Rose

TC/93/19 STANDING ORDERS AND FINANCIAL REGULATIONS
The Council RESOLVED to re-adopt the Standing Orders and Financial Regulations.

Cllr Reed
Cllr Fraser

TC/94/19 GENERAL POWER OF COMPETENCE
The council confirmed that it meets the eligibility criteria of two thirds elected members and a CiLCA qualified Clerk.
The Council RESOLVED to ADOPT the General Power of Competence.

Cllr Donaldson
Cllr Taylor

TC/95/19 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES
The Council RESOLVED to APPROVE the appointment of representatives as set out below.

Cllr Rose
Cllr Reed

Butts Pond Local Nature Reserve	Co-opted member of the Amenities Committee
Cemetery Liaison	Cllr Helen Reed
Development Working Party	Mayor, Chair of Planning and Environment, Town Clerk
DAPTC Larger Local Councils & AGM	Mayor, Deputy Mayor, Town Clerk
DAPTC – Northern Area Meetings	Mayor
Dementia Friendly Sturminster Newton Project Group	Cllr Luisa Chater
Footpaths Liaison Officer	Co-Opted Member of Planning and Environment Committee
Liaison with Planning the authority	Chair of Planning and Environment, Town Clerk
Newsletter & Unity	Mayor and Town Clerk
Press Releases/Media	Town Clerk and Mayor
Sturminster Newton Allotments Association	Cllr Joe Rose
Sturminster Newton Museum & Mill Society	Cllr Martin Jones
Sturminster Newton Twinning Association	Mayor
Open Spaces Group	Cllrs Bevis and Fraser
Trailway Support Group	Cllrs Jones and Fraser
Tree Warden	Cllr Donaldson
William Williams Trust	Cllr Helen Lacey

TC/96/19

Youth Club	Cllr Robert Taylor
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LIST OF SUBSCRIPTIONS

The Council RESOLVED to continue the existing subscriptions to:

Cllr Lacey
Cllr Taylor

- **Dorset Association of Parish and Town Councils**
- **Society of Local Council Clerks**
- **Campaign for the Protection of Rural England**
- **Clerks and Councils Direct**

TC/97/19 CALENDAR OF MEETINGS

The Council reviewed the calendar of meetings and accepted the proposed schedule with one amendment; to move the June Town Council meeting from 6th June to 13th June.

Cllr Donaldson
Cllr Taylor

The Council RESOLVED to APPROVE the amended calendar of meetings.

TC/98/19 MAYORS REPORT

Cllr Lacey commended the efforts of those who had entered the 'Sculpt it not Bin it' competition. Cllr Lacey reflected on several future events in the Town including the Big Weekend and the Twinning Anniversary celebrations.

TC/99/19 TOWN CLERK

The Town Clerk provided a brief update on Town Council activities including the preparations for the year-end audit.

TC/100/19 DAPTC

The Council discussed the letter from the Chairman of the DAPTC circulated with the agenda papers.

Cllr Reed
Cllr Rose

The Council RESOLVED to instruct the Clerk to complete the request for information.

TC101/19 MEMBER INFORMATION

Cllr Reed - advised that the Sturminster Show will take place on 15th June. Cllr Reed also advised that there is not enough money to hold a carnival this year.

Cllr Donaldson - reported that the tarmac in Barnes Close will be repaired during the summer. He also reported that the William Barnes Quiz evening had made £700 for school funds.

Cllr Taylor - asked how the Town Council will take the Neighbourhood Plan forward, the Town Clerk advised that this would be discussed at the Planning and Environment Meeting in June.

Cllr. Bevis - stated that he was keen to hold a St Georges Day event in the Railway Gardens. Cllr Lacey suggested that he attend the Projects Forum to progress the idea.

Cllr Fraser – Observed that an application for planning permission had been granted without reference to the Town Council as a consultee. The Town Clerk advised that she would raise the matter with the Planning Authority.

The meeting was closed at 8.58pm

Approved On..... Chair's Signature

Chair's initials

BACS Payments 18/19 - approval list

Start of year 01/04/18

Tn no	Cheque	Gross	Vat	Net	Invoice date	Details	Cheque Total
2154	BACS1905 22C	£1,350.00	£225.00	£1,125.00	25/03/19	Farnfields Solicitors - Jubilee Path Legal Advice	£1,350.00
2155	BACS1905 22A	£60.00	£10.00	£50.00	27/02/19	Reach Publishing Services - Leaflet inserts Neighbourhood Plan	£60.00
2156	BACS1905 22B	£60.00	£10.00	£50.00	22/03/19	Reach Publishing Services - Leaflet Insertion Who's Who 2019	£60.00
Total		£1,470.00	£245.00	£1,225.00			

BACS Payments 19/20 - approval list

Cheque	Gross	Vat	Net	Heading	Invoice date	Details
£140.00	£0.00	£140.00	1060	11/04/19	Dorset Association of Parish & Town Councils - DAPTC Conference	
£104.40	£17.40	£87.00	2010/4	23/04/19	Partnership Security Ltd - Alarm Call Out and Repair	
£43.20	£7.20	£36.00	2030/6	24/04/19	Sturminster Newton Building Supplies - Top Soil	
£133.00	£15.75	£117.25		30/04/19	The Exchange - Recharges April 19	
£54.79	£9.13	£45.66		30/04/19	Hart & Sons (Dorset) Ltd - Key Safe and Light Bulbs	
£145.15	£24.19	£120.96	2020/7	01/05/19	DC Garden Machinery - Parts	
£72.23	£0.00	£72.23	2040/2	01/05/19	Hire Standards Limited - Scaffold Tower for Clock Service	
£36.01	£6.00	£30.01	2020/5	01/05/19	Northover G & Sons Ltd - Fuel	
£250.63	£34.27	£216.36		01/05/19	Rochford Garden Machinery Ltd -	
£16.57	£0.78	£15.79	2120/3	02/05/19	Southern Electric - Street Lighting	
£80.65	£3.84	£76.81	2120/3	02/05/19	Southern Electric - Street Lighting	
£35.06	£5.84	£29.22	2020/5	08/05/19	Northover G & Sons Ltd - Fuel	
£55.28	£9.22	£46.06	1020/2	09/05/19	The Consortium - Stationery	
£108.00	£18.00	£90.00	1060	09/05/19	Society Of Local Council Clerks - Planning Demystified Webinars	
£89.30	£14.89	£74.41	2020/5	10/05/19	Northover G & Sons Ltd - Fuel	
£19.00	£0.00	£19.00	1010/9	11/05/19	D.B.Window Cleaning - Window Cleaning	
£75.41	£12.57	£62.84	1020/2	31/05/19	Lyreco UK Ltd - Stationery	
£395.00	£0.00	£395.00	1060	07/06/19	Parkinson Partnership - Finance Course	
Total	£1,853.68	£179.08	£1,674.60			

Chair's initials