

STURMINSTER NEWTON TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL MEETING
Held on Thursday 7th October at 7.15pm in The Council Chamber

Present:

Cllr N Dobson	Cllr P Marks
Cllr A Donaldson (Via Zoom)	Cllr H Reed
Cllr C Fraser - Chairman	Cllr J Rose
Cllr M Jones	Cllr R Taylor
Cllr H Lacey – Vice Chairman	

In Attendance: Kate Squire (Town Clerk), Lynn Close (Finance Administrator).

Minute No.	Comments	RESOLUTION <i>The proposer is named first followed by the seconder</i>
21/165	PUBLIC SESSION No members of the public present.	
21/166	APOLOGIES FOR ABSENCE Apologies had been received from Cllr M Roake. These apologies were accepted by the members present.	
21/167	DECLARATIONS OF INTERESTS AND DISPENSATIONS The following Councillors declared an interest in item 21/182: Cllr J Rose as Chairman of the Youth Club Management Committee. Cllr N Dodson as Youth Club Treasurer. Cllr H Reed as the Scout Group Treasurer. Cllr A Donaldson as Chairman of the Scout Group.	
21/168	MINUTES OF PEVIOUS MEETINGS <u>Town Council meeting 2nd September 2021</u> The minutes of the Town Council meeting held on 2nd September 2021, having been circulated, and publicised prior to the meeting, were taken as read and approved for signature by the Chairman as a true and correct record.	Cllr Taylor Cllr Jones
21/169	RECOMMENDATIONS FROM PREVIOUS COMMITTEE MEETINGS <u>PLANNING & ENVIROMENT COMMITTEE – 16th SEPTEMBER 2021</u> Cllr Taylor as Chairman of the Planning & Environment Committee reported there were no Committee recommendations to approve. <u>AMENITIES COMMITTEE – 23rd SEPTEMBER 2021</u> Cllr Jones as Chairman of the Amenities Committee reported that the Committee had reviewed the Allotment procedures and recommended approval of the review. The Council resolved to approve the recommendations of the Allotment procedure review by the Amenities Committee.	Cllr Lacey Cllr Jones
21/170	FINANCIAL MATTERS To approve payments of invoices in excess of £2000 An invoice had been received for £2631 from Ellis Whittam for HR services. The Council resolved to approve the payment of £2631 to Ellis Whittam.	Cllr Fraser Cllr Taylor



- 21/171 **PLANNING APPLICATION: P/HOU/2021/01995**
Proposed carport for Mr & Mrs Hatcher at Sheiling, Denhall Close, Sturminster Newton, DT10 1EN.
Sturminster Newton Town Council comment:
No objections, the application is not in breach of any material planning considerations is and in keeping with Sturminster Newton Neighbourhood Plan. Cllr Taylor
Cllr Jones
- 21/172 **REVIEW OF THE GENERAL DATA PROTECTION REGULATIONS (GDPR)**
The existing GDPR policy was reviewed by the Council. Cllr Rose noted some word replacement errors in the original document.
The Council resolved to readopt the General Data Protection Regulations policy, subject to the correction of word replacements. Cllr Lacey
Cllr Dobson
- 21/173 **REVIEW OF THE GENERAL PRIVACY NOTICE POLICY**
The existing General Privacy Notice Policy was reviewed by the Council.
The Council resolved to readopt the General Privacy Notice Policy. Cllr Taylor
Cllr Rose
- 21/174 **REVIEW OF THE RECORDS RETENTION POLICY**
The existing Records Retention Policy was reviewed by the Council.
The Town Clerk reminded all Councillors use their Council email address for correspondence, in line with the records retention policy.
The Council resolved to readopt the Records Retention Policy. Cllr Taylor
Cllr Rose
- 21/175 **APPROVAL OF STANDING ORDERS AND COMMITTEE TERMS OF REFERENCE**
The Clerk had amended the Standing Orders and Terms of Reference as previously directed by Council and had circulated the revised documents prior to the meeting.
The Council resolved to adopt the revised Standing Orders and Committee Terms of Reference. Cllr Rose
Cllr Reed
- 21/176 **CORRESPONDENCE**
No correspondence had been received to consider.
- 21/177 **TOWN CLERK REPORT**
The Town Clerk advised there were no further updates to report at this time.
- 21/178 **TOWN MAYOR'S REPORT**
The Mayor reported that he had attended Bridport Civic Day with Cllr Marks, this included a visit to the Bridport Co-housing project. Both agreed it was very inspiring and interesting project.
- 21/180 **REPORT FROM DORSET COUNCILLOR CJONES**
Cllr Carole Jones reported as follows:
 - Children's services had recently undergone an Ofsted inspection.
 - In response to traffic issues caused by the water pipe replacement works, a temporary "No through road" sign has now been sited at the end of Green Close where the two-way traffic meets Manston Road
 - The crumbling steps to the Castle at Newton Hill had now been rebuilt.
 - Mechanisms are now in place for residents to claim refunds for missed garden waste collections due to driver shortages at the Dorset waste Partnership.
 - The Pantry is still helping well over a hundred families a week, getting those in need back on track, but numbers of new members continue to increase, and funding is vital.
 - Local artist Tom Wolfe is due to start a mural of a steam train on the back wall of Hansons business unit. This is being funded by SNEDSL.



INFORMATION FROM MEMBERS

Cllr Dobson:

Job Fair - Sturbiz are hosting a Job Fair at the Exchange on the 21st October - 10am and 2pm with 32 local businesses and groups attending.

Defibrillator – a defibrillator will be installed outside The Emporium shortly.

Cllr Jones :

Trailway – the project is progressing with work starting on 4th October.

Butts Pond Ind. Estate signage – funding from businesses was not been received yet and planning permission may take some time.

Allotment AGM 14 October – Cllr Jones with be attending with Cllr Rose.

21/181

EXCLUSION OF PUBLIC AND PRESS

In exercise of the power conferred by the Public Bodies (Admission to Meetings) Act 1960, Section 1(2) members of the public and press will be excluded from the Meeting on the grounds that the business to be transacted being of a confidential nature it is likely that personal and/or exempt information would otherwise be improperly disclosed, and members would feel unable to discuss the matter freely.

Cllr Taylor
Cllr Rose

21/182

**Confidential Item – Youth Project
Confidential Minute.**

The Chairman closed the meeting at 8.18pm.

Approved on A. Norman 20/10/21.....

Chairman's Signature [Signature].....



