

STURMINSTER NEWTON TOWN COUNCIL

Council Offices, Old Market Hill, Sturminster Newton DT10 1FH

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To: Members of the Finance & Personnel Committee



Dear Member,

You are hereby summoned to attend a meeting of the **Finance & Personnel Committee** which will be held on **Thursday 23rd January 2020** at The Council Offices, Old Market Hill, and Sturminster Newton at **7.15pm** to transact the business set out in the Agenda below.

Emma Lindsay - Town Clerk

17.01.2020

Members of the public and press are welcome to attend in accordance with the Public Bodies (Admission to meetings) Act 1960

No.	Agenda	Time (est.)
1	To receive comments and questions from members of the public	15 mins
2	To receive and if agreed approve apologies for absence	3 mins
3	To receive declarations of interests and approve written applications for dispensations	1 min
4	To approve the minutes of the previous meeting held on 28.11.2019	1 min
5	To approve the list of payments checked by Cllrs Lacey and Roake	2 min
6	To approve the statement of accounts as at 31.12.2019	5 mins
7	To approve the budget comparison and statement of reserves at 31.12.2019	5 mins
8	To receive reports on routine monthly financial checks from relevant members	10 mins
9	To decide on awards in response to grant applications	20 mins
10	To approve a training and development policy	40 mins
11	To approve the Schedule of Fees and Charges for 2020/21	5 mins
12	To receive correspondence and discuss any issues raised	2 mins
13	To receive information from members and discuss proposals for future business	2 mins

Members are respectfully reminded that

- Only agenda items where the indicated function is to approve or decide may be decided at this meeting. Other items are for information only and no decision can be taken upon them unless and until raised at a later meeting
- The Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health & Safety and Human Rights

Large print version available on request

Draft minutes of this meeting will be made available a few days after it to view at the Council Office between 9.30am and 12.30pm every weekday and on the website at www.sturminsternewton-tc.gov.uk