

# STURMINSTER NEWTON TOWN COUNCIL



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There is a meeting of the **Finance and Personnel Committee** on **Thursday 28<sup>th</sup> October 2021**, which will be held **at 7.15pm in the Council Chamber**.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

Only agenda items where the indicated function is to approve or decide may be decided at this meeting. Other items are for information only and no decision can be taken upon them unless and until raised at a later meeting.

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To receive apologies for absence

- 21/193 To receive comments and questions from members of the public. Members of the public are invited to raise any matter and speak for up to three minutes. The Council cannot discuss matters raised unless they already appear on this Agenda.
- 21/194 Apologies for absence.
- 21/195 To receive declarations of interests and approve any written applications for dispensations.
- 21/196 To approve the minutes of the previous Finance and Personnel Committee meeting held on 22 July 2021 - attached.
- 21/197 To approve the balance sheet as at 30.09.2021 - attached.
- 21/198 To approve the income and expenditure report as at 30.09.2021 – to follow.
- 21/199 To approve payments for invoices over £2000.
- 21/200 To receive a report on the payments made under delegation between 01.07.2021 and 30.09.2021 and confirm a sample of payments made between these dates had been checked by Cllrs Donaldson and Rose – attached.
- 21/201 To appoint an Internal Auditor for 2021-2022.
- 21/202 To consider the revised Financial Risk and Internal Controls – to follow.
- 21/203 To consider the purchase of upgraded equipment for the Speedwatch Group. (Bushnell Unit at approx. £230 and Digital Voice Recorder at approx. £50).
- 21/204 To consider first draft budget for 2022-2023 – to follow.
- 21/205 Town Clerk's update.
- 21/206 To receive information from members and discuss proposals for future business.

21/207 TO EXCLUDE PUBLIC AND PRESS  
In exercise of the power conferred by the Public Bodies (Admission to Meetings) Act 1960, Section 1(2) members of the public and press will be excluded from the Meeting on the grounds that the business to be transacted being of a confidential nature it is likely that personal and/or exempt information would otherwise be improperly disclosed and members would feel unable to discuss the matter freely.

21/208 Confidential Item  
Personnel matters

*Kate Squire*  
Town Clerk

Dated: 22.10.21