

STURMINSTER NEWTON TOWN COUNCIL

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APPLICATION TO REGISTER A TRANSFER OF EXCLUSIVE RIGHT OF BURIAL

Notes:

This form is used to apply to register a change in the ownership of "exclusive right of burial" in a specific plot in the cemetery at Newton, Sturminster Newton, Dorset. Such a transfer can happen during the lifetime of the existing owner(s) or as a result of the death of the last registered owner. Whenever and however a change occurs, it needs to be registered because only the person (or persons) registered with the Council as the current owner of the right has the legal right to authorize interments in the plot and install memorials. In the case of joint owners, all will need to agree to any interments and memorials. No more than four people can share the rights to a grave at any time.

The Council cannot allow any interment to take place or memorial to be installed or altered until any change of ownership which has occurred has been properly registered with it.

If a grant owner has died, the executor of his or her will (or the administrator of his or her estate if he or she died without leaving a will) will usually need to apply and then a separate application will need to be made by the beneficiary who receives ownership of the right under the will or intestacy. If no grant of probate or grant of letters of administration is obtained, however, application can be made by the new owner but this will need to be supported by a statutory declaration as evidence of entitlement.

This type of application can be complicated; the staff in the Council office will be pleased to help with any information or guidance you need to complete this form and see the process through.

(Please note that separate applications must be made to extend the term of the grant and for each interment in the plot and for approval of each memorial or additional inscription. These applications can only be made, however, after the change of ownership has been registered.)

Please complete the form below and return it to us with:

1. A cheque made payable to Sturminster Newton Town Council for the current fee; and
2. The original documents required to prove transfer of ownership of the right (assignment deed or grant and assent or statutory declaration).

(Details of the current fees and guidance about documents needed are available from the Council Office which is open from 9.30am to 12.30pm every weekday and at www.sturminsternewton-tc.gov.uk)

NAME OF GRANT OWNER(S) (that is, the person or persons presently registered as owners with us)	
BURIAL GRANT NUMBER	
DATE OF ORIGINAL GRANT	
GRAVE NUMBER	

FULL NAME(S) OF APPLICANT(S) (Maximum of 4)	
FULL ADDRESS(ES) OF APPLICANT(S)	
RELATIONSHIP TO ORIGINAL GRANT CERTIFICATE HOLDER	
I confirm that I have read and agree to abide by the Sturminster Newton Cemetery Regulations and that the details above are correct.	Signature(s): (ALL applicants to sign) Date:

For Office Use

Number of Transfer in Register of Transfers:

Transaction No.: